2025 Ockenden International Prizes

ENTRY FORM

There are five £25,000 cash awards to be won in the 2025 Ockenden International Prizes, the 13th annual edition of these renowned awards for projects advancing the self-reliance of refugees and/or displaced people – everywhere.

Four of the Prizes will reward projects advancing the self-reliance and independence of refugees and/or displaced people anywhere apart from the United Kingdom.

The addition of a new, 5th annual prize, is for a project or program successfully developing the self-reliance and independence of refugees and/or asylum-seekers living in the United Kingdom, which goes to the very core of Ockenden International's objectives since its inception in Woking, England, almost 75 years ago.

All five winners will be determined by Ockenden International's independent Advisory Panel and announced globally by the end of March 2025.

The project – for refugees and/or Internally Displaced People (IDPs) and/or asylum-seekers – should be the entire focus of your entry, which must be completed in English. Financial information must be in either USD or GBP. The online interactive Entry Form (at www.ockendenprizes.org/2025Entry Form) is preferred. If it is not possible for you to enter the contest via the Internet, please print, fill and post this form to:

2025 Ockenden Prizes, c/o Context Graphics Limited, 1 Savernake Court, Old Church Lane, Stanmore, Middlesex, HA7 2RJ, United Kingdom, to be received no later than Saturday, November 30, 2024.

ENTRY RULES (Terms & Conditions)

The five Ockenden International Prizes are open to not-for-profit organisations, registered with their relevant official national and/or local government bodies.

All entries – and supporting documentation, including financials and accounts must be in English and USD or GBP.

Organisations may submit one entry only in each prize year. Unsuccessful organisations are welcome to reapply in future years.

Winners of Ockenden International Prizes are ineligible to enter for the following three years.

The not-for-profit organisation must be able to demonstrate the effectiveness of its entered program/project, preferably with measurable evidence of positive outcomes.

The project/program entered must be up-and-running before March 1, 2024: i.e. it must have been established and operational for a minimum of six months.

Entrants must include a copy of the entered project's latest audited accounts, where available, with their application.

Organisations must have high standards of financial and administrative governance.

During the short-listing process, entrants may be asked to provide references or other evidence of the project and their financial and administrative governance.

All short-listed entrant referees **will** *be asked to provide references and any other evidence related to the organisation entering and/or the entered project.*

The two nominated referees required by all entrants must be third-party, relevant external observers.

Prize money for each of the five awards will only be paid to a bank account held in the entered organisation's name. In no circumstances will prize money be paid to a personal bank account. Ockenden International will not be responsible for any bank fees.

Prize money must only be used to help refugees and/or displaced persons and/or asylum-seekers in need and Ockenden International is required to ensure that prize money is used by a winning organisation in furtherance of Ockenden International's charitable purposes. It is anticipated that, in general, prize money will be used to continue or extend the project referred to in the entry or for a similar future project run by the organisation.

Prize winners will be required to provide information to Ockenden International about the projects and the use of prize money which Ockenden International may share on its website, social media platforms and in other communications.

The jury's decision is final and no correspondence will be entered into.

OCKENDEN INTERNATIONAL

NB: New UK Prize

Entries in contention for the new UK Prize must be projects operational on the ground in the United Kingdom, with the primary focus of the project entered demonstrably advancing the self-reliance of refugees and/or asylum-seekers living in the United Kingdom.

Entries for the new UK Prize are not limited to UK-based organisations. Entries from organisations outside the UK will be considered so long as the project entered is successfully promoting the self-reliance of refugees and asylum-seekers living in the United Kingdom.

Ockenden International reserves the right to determine which entries qualify for the new UK Prize.

The deadline for entering the 2025 Ockenden International Prizes, launched on Sunday, September 1, 2024, is midnight (GMT) on Saturday, November 30, 2024. The winner will be announced by the end of March 2025.

The five winning organisations will each receive GBP25,000.

By submitting an entry, the organisation entering the Ockenden International Prizes agrees to be bound by the above Rules.

JUDGING CRITERIA

The judges are looking for projects that promote self-reliance among refugees and/or displaced people.

These may be projects that are led by or have a high level of participation from displaced people themselves; projects providing education, legal assistance and/or livelihood assistance; or any other programs that help refugees and/or displaced people build stable, independent lives.

Projects that have proved to be highly effective in improving the lives of refugees and/or displaced people.

Projects that have led to real change in the lives of refugees and/or displaced people.

Effective initiatives, with measurable evidence of outcomes.

All entries entered – subject to the Entry Rules – with projects or programs deemed to be benefiting refugees and/or asylum-seekers living in the United Kingdom will be considered for the new UK Prize.

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PART I: YOU AND YOUR ORGANISATION'S DETAILS

Questions marked with * must be completed

1. Organisation's name * _____

2. Organisation's website: * *https://* _____

3. Your name: * _____ _____ _____
Prefix *Given name(s)* *Family name*

4. Your email address: * _____

5. Your Job Title: * _____

6. Your telephone number(s) (inc. country and area code(s) *

Mobile: *Work:*

7. Organisation's postal address: * _____
Street Address

Address Line 2

City *County / State / Region*

Zip / Post Code *Country*

8. Correspondence address (if different)**:** * _____
Street Address

Address Line 2

City *County / State / Region*

Zip / Postal Code *Country*

9. Are you entering your own organisation's project or nominating a partner/affiliate project? *
If you select ***Other organisation's project***, you must answer Questions 9(a) to 9(j) of the Entry Form.

Own organisation's project ☐ **Other organisation's project** ☐

*If you selected **Own organisation's project**, go straight to Question 10*

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9(a) Your nominee organisation's name * _____

9(b) Your nominee organisation's website: * https:// _____

9(c) Contact name at nominee organisation: * _____
Prefix *Given name(s)* *Family name*

9(d) Contact name's email address: * _____

9(e) Contact name's Job Title: * _____

9(f) Your contact name's telephone number(s) (inc. country and area code(s) *

Mobile: *Work:*

9(g) Your nominee organisation's postal address: *

_____
Street Address

Address Line 2

City *County / State / Region*

Zip / Post Code *Country*

9(h) What is your organisation's relationship to the nominee organisation? Please explain (*max. 100 words*)**:** * _____

9(i) What is your organisation's involvement, if any, in the project you are nominating? (*max. 250 words*) *

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9(j) Please explain why you decided to nominate this organisation's project?
For example, you believe it to be an instance of best practice that deserves recognition? (*max. 250 words*)**:** *

10. What does the organisation do? Please provide a brief summary of the organisation's goals, purposes and activities. (max. 250 words)**:** *

11. Is the organisation registered with the relevant local or national bodies? *

YES ☐ ***NO*** ☐ ***Other*** ☐

If ***Other***, please specify:

If ***YES***, please provide details (including registration number(s) and registering body): *

Registration Number:

Name of registering body:

12. Has the organisation ever entered Ockenden International Prizes?: * ***YES*** ☐ ***NO*** ☐

If ***YES***, which year(s)? *

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PART II: YOUR ORGANISATION'S PROJECT

13. The title of the project or program your organisation is submitting? *

_____

14. How many refugees, displaced people or asylum-seekers are directly involved in the project being submitted? * _____

15. Project start date: * _____

NB: Projects entered must have been up-and-running for at least six months at September 1, 2024 i.e. the project or programme entered must have been started before March 1, 2024 to be eligible for one of the 2025 Prizes. The annual prizes reward the achievements of existing refugee and/or displaced people projects, not programmes or planned projects seeking start-up funds.

16. Current status of the project (e.g. ongoing)**:** * _____

17. End date or projected end date: * _____

18. Geographical location(s) of the project? * _____

_____

19. Please summarise the project's aims and activities: (*max. 250 words***):** * _____

_____

_____

_____

_____

_____

_____

20. What have been the most important achievements of the project? (*max. 250 words***):** *

_____

_____

_____

_____

_____

_____

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21. How does the project advance self-reliance of refugees and/or displaced people and/or asylum-seekers? (*max. 250 words*)**:** *

22. What are/were the project's outcomes? Please provide evidence of the achievements and effectiveness of the project entered. (*max. 250 words*)**:** *

23. Why does this project deserve to win an Ockenden International prize? (*max. 250 words*)**:** *

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24. What makes the project entered unique? (*max. 250 words*)**:** * _____

25. What criteria does your organisation use to select refugee and/or asylum-seekers for the project being entered? (*max. 250 words*)**:** *

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PART III: FINANCIALS *(in USD or GBP only)*

26. Can your organisation provide audited accounts for the project being entered? *

YES ☐

NO ☐

If ***NO***, what evidence can you provide of the organisation's financial governance? Annual bank account, balance sheet, income and/or cash flow statements for example *

_____

_____

_____

_____

_____

_____

27. What was the organisation's latest annual operating budget? * **Year** _____

Amount (*USD/GDP*) _____

28. Does the organisation entering the Prizes receive funding and/or accept donations? *

YES ☐ ***NO*** ☐

If ***YES***, what was the total value of funding and donations in …

2023 USD/GBP: _____

2022 USD/GBP: _____

2021 USD/GBP: _____

29. How much did the organisation receive from its main funder or donor in … *

2023 USD/GBP: _____

2022 USD/GBP: _____

2021 USD/GBP: _____

30. How many staff – full and part time – are employed by the project being entered? * _____

31. Provide a diagram (organogram) – or link to one – showing the entry organisation's structure, highlighting and locating the entered project within the structure. *(.pdf or .doc / .docx)*

https:// _____

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PART IV: REFEREES

32. Please provide the names and contact information of two referees – independent of the organisation and/or nominee entered – to support your submission. (If shortlisted your referees *WILL* be contacted by the organisers of the Ockenden International Prizes). *

32 (a). 1st referee's details: *

Name: _____
Prefix *Given name(s)* *Family name*

Organisation: _____

Email: _____

Phone Number. (inc. country and area codes): _____

32 (b). 2nd referee's details: *

Name: _____
Prefix *Given name(s)* *Family name*

Organisation: _____

Email: _____

Phone Number. (inc. country and area codes): _____

33. Ockenden International has a duty to ensure that the prize money is only used for activities charitable under English law. Prize money must only be used to help refugees and/or displaced persons and/or asylum-seekers in need. *

AGREE ☐

NB: Please be aware that international foreign exchange regulations can sometimes affect Ockenden International's ability to make timely payments to some winners of the annual prizes registered in countries on international banking 'watch lists'.

Ockenden International usually pays the prize money in a single transaction. However, it reserves the right to make payments to the prize winners in stages and to request evidence that the prize money is being used to help refugees and/or displaced persons and/or asylum-seekers in need before subsequent payments are released. Ockenden International reserves the right to suspend, cancel or claw-back all or part of the prize money if, in Ockenden International's reasonable opinion, the prize money will not be or has not been used to help refugees and/or displaced persons and/or asylum-seekers in need.

Please briefly explain how your organisation proposes to use the award money if it is a recipient of an Ockenden International Prize. (*max. 250 words*): *

_____

_____

_____

_____

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34. Does the organisation have a 'Safeguarding Policy' or any other policy document(s) in relation to the protection of children, vulnerable persons and anyone else who comes into contact with the organisation. * *(.pdf or .doc / .docx)*

YES ☐

NO ☐

If ***YES***, please attach a copy of the relevant documentation *

If ***NO***, please explain the procedures the organisation has in place to: ***a)*** carry out checks in relation to staff and volunteers; ***b)*** encourage reporting of concerns and complaints by beneficiaries, staff and volunteers; ***c)*** investigate concerns and complaints; and ***d)*** report concerns and complaints to relevant authorities, where appropriate. *

a) (*max. 250 words*)**:** _____

_____

_____

_____

_____

b) (*max. 250 words*)**:** _____

_____

_____

_____

_____

c) (*max. 250 words*)**:** _____

_____

_____

_____

_____

d) (*max. 250 words*)**:** _____

_____

_____

_____

_____

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DECLARATIONS

Please tick the box to confirm that you have read, and agree to be bound by the Entry Rules. ☐

Please tick the box to confirm that, to the best of your knowledge, all the information provided is complete, accurate and true and this entry conforms to the Entry Rules and Judging Criteria. ☐

Please tick the box if you can provide additional evidence of sound financial governance. ☐

Please tick the box to confirm that you will promptly provide any additional information requested by Ockenden International. ☐

Please tick the box to confirm that you agree that any prize money will only be paid to the organisation which managed a successful project and that the prize money will be used to help refugees and/or displaced persons in need. ☐

How did you learn about the Ockenden International Prizes?

Google ☐

www.ockendenprizes.org ☐

Industry/Association conference ☐

Facebook ☐

LinkedIn ☐

UNHCR ☐

www.fundsforNGOs.org ☐

Other ☐

If 'Other' please specify: _____

Thank you for entering the 13th Ockenden International Prizes competition. Good Luck!