The project – for refugees and/or Internally Displaced People (IDPs) – should be the entire focus of your entry, which must be completed in English. Financial information must be in $US. The online interactive Entry Form (at www.ockendenprizes.org/2023EntryForm) is preferred. If it is not possible for you to enter the contest via the Internet, print, fill and post this form to:

2023 Ockenden Prizes, c/- Context Graphics Limited, 1 Savernake Court, Old Church Lane, Stanmore, Middlesex, HA7 2RJ, United Kingdom, to be received no later than Wednesday the 30th of November 2022.

PART I: YOUR DETAILS

1. Organisation name * ________________________________

2. Organisation's website address (URL): * https://

3. Your name: *

Prefix  Given name(s)                               Family name

4. Your email address: * ________________________________

5. Your job title in the organisation: * ________________________________

6. Organisation's postal address: *

Street Address

Address Line 2

City                        County / State / Region

Zip / Post Code                Country

7. Your telephone number(s) (inc. country and area code(s)) *

Mobile: ________________________________

Work: ________________________________

8. Correspondence address (if different): *

Street Address

Address Line 2

City                        County / State / Region

Zip / Postal Code                Country

9. Has the organisation entered Ockenden International Prizes before?: * YES ☐   NO ☐

If 'YES', what year(s)? * ________________________________

10. Are you entering your own organisation's project or nominating a partner / affiliate project? If you select 'Other organisation's project', you will have to answer questions 10(a) to 10(k) of the Entry Form. *

Own organisation's project ☐  Other organisation's project ☐

If you ticked the box 'Own organisation's project', go straight to Part II / Question 11.
10(a). Your nominee organisation's name * ________________________________

10(b). Your nominee organisation's address: *

______________________________________________________________________
Street Address

______________________________________________________________________
Address Line 2

______________________________________________________________________
City County / State / Region / Province

______________________________________________________________________
Zip / Post Code Country

10(c). Contact name at nominee organisation:*

 Prefix Given name(s) Family name

10(d). Nominee contact's email address: *

______________________________________________________________________

10(e). Nominee organisation's website address: * __________________________

10(f). Your nominee contact’s position in the organisation: * __________________

10(g). Nominee contact's telephone number(s) (inc. country and area code(s)) *

Mobile: ___________________________ Work: ___________________________

10(h). What is your organisation's relationship to the nominee organisation? Please explain (max. 100 words): * ____________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

10(i). Has your organisation been directly involved in the project you are nominating? *

YES ☐ NO ☐

10(j). If 'YES', please describe in what capacity (max. 250 words): * ________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________
PART II: DETAILS OF THE ORGANISATION ENTERING THE PROJECT

11. What does the organisation (or the organisation that you are nominating) do? Please provide a brief summary of the organisation's goals, purposes and activities (max. 250 words): *

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

12. Is the organisation registered with any local, national or international body? If 'Other' please specify

YES [ ]    NO [ ]    Other [ ]

If 'YES', please provide details (including registration number and registering body): *

Registration Nr:

Name of registering body:

PART III: FINANCIAL INFORMATION ($US)

13. Can the organisation whose project is being entered provide audited accounts?: *

YES [ ]    NO [ ]

If YES, you must attach a copy of the latest available audited annual accounts ($US)*

________________________________________________________________________

If 'NO', what evidence can you provide of the organisation's financial governance? Annual bank account, balance sheet, income and/or cash flow statements for example ($US)*

________________________________________________________________________

________________________________________________________________________

14. What was the organisation's latest annual operating budget? *

Year: ____________________ Amount ($US): ____________________
15 (a). Does the organisation entering the Prizes accept donations? *  

If ‘YES’, what was the total value of donations to the organisation in . . . 

<table>
<thead>
<tr>
<th>Year</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>$US</td>
</tr>
<tr>
<td>2021</td>
<td>$US</td>
</tr>
<tr>
<td>2020</td>
<td>$US</td>
</tr>
</tbody>
</table>

15 (b). How much did the organisation's top donor contribute in . . . 

<table>
<thead>
<tr>
<th>Year</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>$US</td>
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<tr>
<td>2021</td>
<td>$US</td>
</tr>
<tr>
<td>2020</td>
<td>$US</td>
</tr>
</tbody>
</table>

16. How many staff – full plus part time – are employed by the organisation whose project is being entered? *  

17. Provide a diagram – or link to one – of the entry organisation's structure, highlighting and locating the entered project within the structure. (.pdf or .doc / .docx)  

https://

PART IV: PROJECT DETAILS

18. Name of project† you are submitting? *  

† See the Rules and Judging Criteria for the meaning of 'project' in the context of this competition.

19. Project start date: *  

Note: To be eligible for a Prize, the project being entered must have been up-and-running before March 1, 2022.

20. Current status of the project (e.g. ongoing): *  

21. End date or projected end date: *  

22. Geographical location(s) of project: *  

23. Please summarise the project’s aims and activities (max. 250 words): *  

24. What have been the most important achievements of this project (max. 250 words): *
25. How does this project promote self-reliance for refugees and/or displaced people? (max. 250 words): *

________________________________________________________________________
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26. What are/were the project's outcomes? Please provide evidence of the achievements and effectiveness of the project entered. (max. 250 words): *

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27. Why does this project deserve to win an Ockenden International Prize? (max. 250 words): *

________________________________________________________________________
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28. What makes the project entered unique? (max. 100 words): *

________________________________________________________________________
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________________________________________________________________________
________________________________________________________________________
PART V: REFEREES

Please provide the names and contact information of two referees – independent of the organisation and/or nominee entered – to support your submission. (If and when your entry is shortlisted your referees will be contacted by the organisers of the Ockenden International Prizes). *

29 (a). The 1st referee's details: *

Name: 
Prefix Given name(s) ________________ Family name

Organisation: ________________________________

Email: ________________________________

Phone Nr. (inc. country and area codes): ________________________________

29 (b). The 2nd referee's details: *

Name: 
Prefix Given name(s) ________________ Family name

Organisation: ________________________________

Email: ________________________________

Phone Nr. (inc. country and area codes): ________________________________

PART VI: DECLARATIONS

Ockenden International has a duty to ensure that prize money is only used for activities which are charitable under English law. Prize money must only be used to help refugees and/or displaced persons in need. *

NB: Please be aware that international foreign exchange regulations can sometimes affect Ockenden International's ability to make timely payments to some winners of the annual prizes registered in countries on international banking 'watch lists'.

Please briefly explain how the organisation proposes to use prize money if it is a recipient of an Ockenden International Prize. *

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Does the organisation have a 'Safeguarding Policy' – or any other policy document(s) – in relation to the protection of children, vulnerable persons and anyone else who comes into contact with the organisation.

* If 'YES', please attach a copy of the relevant documentation *

If 'NO', please explain the procedures the organisation has in place to:

a) carry out checks in relation to staff and volunteers;

b) encourage reporting of concerns and complaints by beneficiaries, staff and volunteers;

c) investigate concerns and complaints; and . . .

d) report concerns and complaints to relevant authorities, where appropriate.

Please tick the box to confirm that you have read, and agree to be bound by, the Entry Rules.

Please tick the box to confirm that, to the best of your knowledge, all the information provided is complete, accurate and true and this entry conforms to the Entry Rules and Judging Criteria.

Please tick the box if you can provide additional evidence of sound financial governance.

Please tick the box to confirm that you will promptly provide any additional information requested by Ockenden International.

Please tick the box to confirm that you agree that any prize money will only be paid to the organisation which managed a successful project and that the prize money must be used to help refugees and/or displaced persons in need.
How did you learn about the Ockenden International Prizes?

Google ❑
www.ockendenprizes.org ❑
Industry conference ❑
Facebook ❑
LinkedIn ❑
UNHCR ❑
www.fundsforNGOs.org ❑
Other ❑

If 'Other' please specify: ______________________________________________

______________________________________________

Thank you for entering the 2023 Ockenden International Prizes competition. Good Luck!

Completed hardcopy entries should be posted to the address below to be received no later than Wednesday, November 30, 2022.

2023 Ockenden Prizes
c/- Context Graphics Limited
1 Savernake Court,
Old Church Lane
Stanmore
Middlesex HA7 2RJ
United Kingdom