

PART I: YOUR DETAILS

1. Organisation name * _____

2. Your organisation's website address (URL): * _____

3. Your name: * _____

4. Your email address: * _____

5. Your position in the organisation: * _____

6. Organisation address (inc. postcode): * _____

7. Correspondence address (if different): * _____

8. Are you entering your own organisation's project or nominating a partner/affiliate project? If a 'Nominator', you must in addition respond to Questions 8 (b) to (j) in PART V of the Entry Form. *

Nominee

Nominator

PART II: DETAILS OF YOUR ORGANISATION

9. What does your organisation (or the organisation that you are nominating) do? Please provide a brief summary of your organisation's goals, purposes and activities (max. 250 words): *

10. Is your organisation registered with any local, national or international body? *

YES NO Other

11. If YES to Q.10, please provide details (including registration number and registering body): *

PART III: FINANCIAL INFORMATION

12. Do you have audited accounts for 2018-2019?: *

YES NO

If 'YES', please attach a copy and provide the registration number and registering body? *

Registration No.:

Name of registering body?

13: If you answered 'NO' to Q.12, what evidence can you provide of your organisation's accounts and financial governance? *

14. What was your organisation's annual operating budget in . . .

2018-19:

2017-18:

2016-17:

15. Who were your top three donors in . . . *

2018-19:

2017-18:

2016-17:

16. . . . and how much did each of your top three donors contribute in . . .

2018-19:

2017-18:

2016-17:

17. How many staff are employed by the organisation whose project is being entered? *

PART IV: PROJECT DETAILS

18. Name of project† you are submitting:? *

† See the Rules & Judging Criteria for the meaning of 'project' in the context of this competition.

19. Project start date? *

20. Current status of the project (e.g. ongoing):? *

21. End date or projected end date? *

22. Geographical location(s) of project? *

23. Please summarise the project's aims and activities (max. 250 words): *

24: What have been the most important achievements of this project? (max. 250 words): *

25. How does this project promote self-reliance for refugees and/or displaced people?

(max. 250 words): *

26. What evidence can you provide about the achievements and effectiveness of this project?

(max. 250 words): *

27. Why does this project deserve to win an Ockenden International Prize?

(max. 250 words): *

PART V: TO BE COMPLETED BY THOSE NOMINATING ANOTHER ORGANISATION

8(b). Your nominee organisation's address
(inc. Postcode): *

8(c). Contact name at nominee organisation:*

8(d). Nominee organisation's website address (URL): *

8(e). Nominee's telephone number(s) (inc. country and area code(s)) *

Mobile:

Other:

8(f). Nominee contact's email address: *

8(g). What is your organisation's relationship to your nominee's organisation? Please explain (max. 100 words): *

8(h). Has your organisation been directly involved in the project you are nominating? *

YES **NO**

8(i). If 'YES', please describe in what capacity? (max. 250 words): *

8(j). If 'NO', please explain why you decided to nominate this organisation's project?

For example, you believe it to be an instance of best practice that deserves recognition. *

PART VI: REFEREES

28. Please provide the names and contact information of two referees to support your submission. (Referees may be consulted for shortlisted entries). *

1st Referee: _____

2nd Referee: _____

29. Your 1st referee contact details: *

Organisation: _____

Email: _____

Phone No.: _____

30. Your 2nd referee contact details: *

Organisation: _____

Email: _____

Phone No.: _____

PART VII: DECLARATIONS

Ockenden International has a duty to ensure that prize money is only used for activities which are charitable under English law. Prize money must only be used to help refugees and/or displaced persons in need. *

AGREE

Contestant declarations *

Please tick the box to confirm that you have read, and agree to be bound by, the Entry Rules.

Please tick the box to confirm that, to the best of your knowledge, all the information provided is complete, accurate and true and this entry conforms to the Entry Rules and Judging Criteria.

Please tick the box if you can provide evidence of sound financial governance.

Please tick the box to confirm that you will promptly provide any additional information requested by Ockenden International.

Please tick the box to confirm that you agree that any prize money will only be paid to the organisation which managed a successful project and that the prize money must be used to help refugees and/or displaced persons in need.

How you learned about Ockenden International's Prizes for refugee and/or IDP projects

Google

www.ockendenprizes.org

Industry conference

Facebook

LinkedIn

UNHCR

www.fundsforNGOs.org

Thank you for entering the 2020 Ockenden International Prizes competition. Good Luck!